

## Author Guidelines

The Science Step Journal (SSJ) is a budding publication that aims to become a leader in the dissemination of scientific and innovative content. One of the main features that set SSJ apart is its commitment to reducing the review and decision-making process by utilizing a highly structured editorial board. Additionally, the peer review procedure is explained in detail, and we urge authors to adhere to the author's guidelines.

Science Step Journal accepts research articles and literature reviews in the area of :

- Education, Innovation & Technology, and Artificial Intelligence
  - Social Sciences ;
  - Humanities ;
  - Law and Economics;
  - Linguistics ;
  - Geography and History.
- The journal publishes articles, research, and scientific studies in Arabic, French, and English.
  - The article must have an English title, abstract, and keywords.
  - Recommended article length is 6-35 pages.
  - Authors should submit their manuscripts on the:

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- The corresponding author receives a confirmation for the submission within 3 weeks.
- After the submission, the corresponding author receives a confirmation E-mail, informing him/her whether or not the manuscript has been properly structured.

- Even though the authors are responsible for potentially plagiarized content, the editorial office, by using specialized software, scans the content of the paper for plagiarism.
- The author(s) have to provide a final version without grammar or punctuation errors.
- The editorial office reserves the right to return to authors, without peer review, improperly formatted manuscripts, or non-authorized submissions.
- SSJ reviewers for the manuscript are assigned.
- The identity of the reviewers is anonymous, except for those who are willing to disclose their identity under the “open review” process, which is explained below.
- SSJ specialty chief editors are invited to comment on the structure of the paper and the quality of the review reports received.
- Author-suggested reviewers are also acceptable. However, the specialty chief editors and the members of the editorial office are instructed to be cautious when relying their decisions on these review reports.

### **Types of decisions**

There are several types of decisions possible. They include:

- Accept the manuscript as submitted;
- Accept it with minor revision;
- Accept it with major revision; and
- Reject the manuscript because it does not meet the journal criteria.

### **Page layout**

1. It is essential for the article's title to be provided in Arabic and English or French and English, without requiring any translation of English articles into another language.
2. To ensure that the abstract conforms to the standard length, we kindly advise limiting its content to a maximum of 350 words. Keeping it concise and focused will also enhance its effectiveness.
3. Ensure that the abstract in Arabic or French is included above the abstract in English.
4. When summarizing research and selecting keywords in English, it is essential to use precise and scientifically accurate language. The language should be free of any linguistic or grammatical errors, and literal translations should be avoided. It is important to ensure that the language used effectively communicates the intended meaning.

5. Author's name(s), followed by Researcher's Degree, discipline, institution, and email on the front of the manuscript.
6. Bibliographic references should be listed at the end of the article, in alphabetical order, using the APA software.
7. Webographie websites must be cited systematically by The title of the page; The title of the site; the author of the content of the page; and the date.
8. Manuscript files (DOC, DOCX), should not be locked or protected.
9. For Manuscripts submitted in English or French, the body of the text must be presented in "Cambria" style with a font size of 12 stitches.
10. The margins of the document should be at least 2 cm—line spacings of 1,15. Add space after the paragraph.
11. Manuscripts submitted in Arabic, the body of the text must be presented in the "Sakkal Majalla" style with a font size of 14 stitches. The document's margins should be at least 2 cm—line spacings of 1,15. Add space after the paragraph.
12. Leave a distance of 10 stitches at the beginning of each paragraph.

**NOTE :** The journal shall be entitled to make any necessary amendments requested by the Scientific Committee to the paper.